

Student Name: _____

Student ID:

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Phone Number: _____

A – HOUSEHOLD INFORMATION

Include in the household:

- Yourself and your spouse (if married)
- Include children (even if they do not live with you) who will receive more than half of their support from you between July 1, 2017 and June 30, 2018. You may include any unborn children if you have medical confirmation they will be born during the school year.
- Other people who live with you and receive more than half of their support from you and will continue to receive more than half of their support from you between July 1, 2017 and June 30, 2018.

Read all of Section A above to determine who to list in your household below

FULL NAMES OF THOSE IN HOUSEHOLD	DATE OF BIRTH <i>(Month/Year)</i>	RELATIONSHIP TO STUDENT	COLLEGE <i>(if attending)</i>	WILL BE ENROLLED AT LEAST HALF TIME <i>(if attending college)</i>	
				<input type="checkbox"/> YES	<input type="checkbox"/> NO
1.		SELF	UNIVERSITY OF UTAH	<input type="checkbox"/> YES	<input type="checkbox"/> NO
2.				<input type="checkbox"/> YES	<input type="checkbox"/> NO
3.				<input type="checkbox"/> YES	<input type="checkbox"/> NO
4.				<input type="checkbox"/> YES	<input type="checkbox"/> NO
5.				<input type="checkbox"/> YES	<input type="checkbox"/> NO
6.				<input type="checkbox"/> YES	<input type="checkbox"/> NO

Check here, if there are more than six family members. Attach a list with each family member’s name, date of birth (month/year), relationship, college (if enrolled), and if they will be enrolled at least half time.

B – INCOME INFORMATION Please submit student and spouse (if married) income by following the directions below:

1. **Tax filer:** In order to verify tax information, you will need to submit a **2015 IRS Tax Return Transcript**. To obtain a free IRS Tax Return Transcript, go to www.irs.gov and click on the “Get a tax transcript” link under the Tools heading or call 1-800-908-9946. If you have problems obtaining an IRS Tax Return Transcript, please call 1-800-829-1040 for assistance. In some cases, the IRS Data Retrieval Tool may be used as acceptable documentation. Please see the Verification Guide Sheet for details.
2. **Non-Tax filer:** If you and/or your spouse (if married) were not required to file taxes please submit a copy of the "Non-Filer Statement" located on our website (<http://financialaid.utah.edu/>) under Resources → Forms.

Student and Spouse:

- TAX RETURN FILER:** The student or spouse, if applicable, filed or will file a 2015 income tax return with the IRS.
- TAX RETURN NON-FILER:** Both the student and spouse, if applicable, will not file and are not required to file a 2015 income tax return with the IRS.

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C – HIGH SCHOOL COMPLETION STATUS

For FAFSA verification purposes, **please attach** one of the following items to document successful completion of high school or the equivalent of a high school diploma:

<input type="checkbox"/>	<p>High School Diploma - Acceptable documentation includes:</p> <p>(a) A copy of the applicant’s high school diploma; or (b) A copy of the applicant’s final high school transcript that shows the date when the applicant completed secondary school education.</p> <p><i>Note: In cases where a copy of an applicant’s high school diploma or final high school transcript is unavailable, e.g., the school is closed or located in a foreign country and the records are not available, an institution may accept alternative documentation to verify the applicant’s high school completion status such as Secondary School Leaving Certificate from the student’s national education ministry.</i></p>
<input type="checkbox"/>	<p>Recognized Equivalent of a High School Diploma - Acceptable documentation includes:</p> <p>(a) General Educational Development (GED) Certificate; (b) A State certificate received by a student after the student has passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma; (c) An academic transcript of a student who has successfully completed at least a two-year program that is acceptable for full credit toward a bachelor’s degree; or (d) For a person who is seeking enrollment in an educational program that leads to at least an associate degree or its equivalent and has not completed high school but has excelled academically in high school, documentation from the high school that the student excelled academically in high school and documentation from the postsecondary institution that the student has met the formalized, written policies of the postsecondary institution for admitting such students.</p>
<input type="checkbox"/>	<p>Homeschool - Acceptable documentation includes:</p> <p>(a) A transcript or the equivalent, signed by the parent or guardian, that lists the secondary school courses completed by the applicant and documents the successful completion of a secondary school education; or (b) A secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent) provided for under State law.</p> <p>Please list the state in which you were homeschooled: _____</p>

D – CERTIFICATION AND SIGNATURE (This form may not be electronically signed)

The person signing below certifies that all of the information reported is complete and correct. **WARNING:** If you purposely give false or misleading information, you may be fined, sent to prison, or both.

STUDENT SIGNATURE: _____ **DATE:** _____

Student Name: _____

Student ID:

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Only use this page if you are going to sign this form in person at the University Office of Scholarships and Financial Aid. If you cannot sign this form in person, complete Section F on page 4 to be signed in the presence of a notary.

E – IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE - In Person

The student must appear in person at the University Office of Scholarships and Financial Aid to verify his or her identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated with the date it was received and the name of the Official at the institution authorized to collect the student’s ID.

In addition, the student must sign in the presence of the institutional Official a Statement of Educational Purpose provided below.

Statement of Educational Purpose

I certify that I, _____ am the individual signing this Statement of Educational Purpose
(Print Student’s Name)
and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost
of attending the University of Utah for 2017-2018.

(Student’s Signature) (Date)

Name of Official at the Institution Accepting Form

(Official’s Signature) (Date)

Student Name: _____

Student ID: U

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Only complete this form with a **NOTARY** if you are unable to come into the University Office of Scholarships and Financial Aid. This page is not required if you submit page 3 (Section E) in person at the University of Utah. You will need to **MAIL** this form and a copy of the ID used for this acknowledgement to the Financial Aid Office. **This form cannot be faxed or emailed.**

F – IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE - To Be Signed With Notary

If the student is unable to appear in person at University of Utah to verify his or her identity, the student must provide:

- (a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as but not limited to a driver's license, other state-issued ID, or passport; and
- (b) The original notarized Statement of Educational Purpose provided below.

Statement of Educational Purpose

I certify that I, _____ am the individual signing this Statement of Educational Purpose
(Print Student's Name)
and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending the University of Utah for 2017-2018.

(Student's Signature)

(Date)

Notary's Certificate of Acknowledgement

State of _____ City/County of _____

On _____, before me, _____,
(Date) (Notary's name)

personally appeared _____ and provided to me on basis of
(Printed name of signer)

satisfactory evidence of identification _____
(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal
(seal)

(Notary signature)

My commission expires on _____
(Date)

Group 5 Verification Guide Sheet – Independent

What you must do to complete verification:

- 1. Complete Sections A through D
- 2. Submit income information as outlined in Section B (student and spouse - if applicable)
- 3. Verify identity and Statement of Educational Purpose with Section E or F

Section A – Household Information:

Include in college:

- Yourself, as indicated;
- Other people in your household, **if they will attend at least half time during the 2017-2018 academic year**, and they are in a program that leads to a college degree or certificate.

Section B – Income Information:

Did you get married after you filed your 2015 taxes?

If you married after filing your 2015 taxes, you will have to provide income information for both you and your spouse. You will need to submit a copy of your 2015 Tax Return Transcript for both you and your spouse. If you or your spouse did NOT file taxes in 2015 and were not required to do so, you will need to submit the Non-filer Statement from our website. Both incomes must be accounted for and proof must be provided. Please ensure that your FAFSA reflects accurately both you and your spouse's income, combined AGI, and combined taxes paid.

If you were married after initially filing the 2017-18 FAFSA, then you will need to contact the University Office of Scholarships and Financial Aid to see if you are eligible to update your marital status.

1. Tax Filer

Acceptable tax forms for verification are the 2015 IRS Tax Return Transcript. 1040 forms are not acceptable tax forms for verification. If you filed your FAFSA before March 2017 and used the IRS Data Retrieval Tool, this may be used as acceptable documentation to verify tax information. Since the 2016-17 FAFSA is also using 2015 tax information, if you used the Data Retrieval Tool when submitting your FAFSA we may be able to use the information transferred as acceptable documentation. Please contact the Office of Scholarships and Financial Aid to see if we are able to use the information from the Data Retrieval Tool on your FAFSA.

For individuals with unusual circumstances, please contact the University Office of Scholarships and Financial Aid for instructions on documentation to submit. This includes individuals who were granted a filing extension by the IRS, filed an amended IRS income tax return, victims of IRS tax-related identity theft, and individuals who filed a non-IRS income tax return.

2. Non-Tax Filer

If you or your spouse did not file 2015 taxes you must provide the institutional Non-Filer Statement form, summary of wages for 2015, and a copy of all wage statements received in 2015. Additional information can be found on the Non-Filer Statement form located on our website at financialaid.utah.edu.