



Student Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**SECTION A – PARENT HOUSEHOLD INFORMATION**

Parent’s Marital Status (please check one):

- Never Married       Legally Married or Remarried       Divorced  
 Separated       Widowed

**Include in the household:**

- Yourself and your parent(s) (including stepparent) and
- Your sibling(s)/stepsibling(s), even if they don’t live with your parent(s), if
  - (A) Your parent(s) provide more than half of their support from July 1, 2021 through June 30, 2022, or
  - (B) Any of the children would be required to report your parent(s) information on the FAFSA; and
- Other people, if they now live with your parents and your parents provide more than half of their support, and will continue to provide more than half of their support from July 1, 2021 through June 30, 2022.

Read all of Section A above to determine who to list in your household below

FULL NAMES OF THOSE IN HOUSEHOLD <i>(Your parent(s) should be listed in the household)</i>	AGE	RELATIONSHIP TO STUDENT	COLLEGE <i>(if attending)</i>	WILL BE ENROLLED AT LEAST HALF TIME <i>(if attending college)</i>	
1.		SELF	UNIVERSITY OF UTAH	<input type="checkbox"/> YES	<input type="checkbox"/> NO
2.				<input type="checkbox"/> YES	<input type="checkbox"/> NO
3.				<input type="checkbox"/> YES	<input type="checkbox"/> NO
4.				<input type="checkbox"/> YES	<input type="checkbox"/> NO
5.				<input type="checkbox"/> YES	<input type="checkbox"/> NO
6.				<input type="checkbox"/> YES	<input type="checkbox"/> NO
7.				<input type="checkbox"/> YES	<input type="checkbox"/> NO
8.				<input type="checkbox"/> YES	<input type="checkbox"/> NO

Check here, if there are more than six family members. Attach a list with each family member’s name, date of birth (month/year), relationship, college (if enrolled), and if they will be enrolled at least half time.

**SECTION B – INCOME INFORMATION** Please submit student and parent(s) income by following the directions below:

1. **Tax filer:** If eligible, update tax information on the FAFSA using the IRS Data Retrieval Tool (DRT), if you have not already done so. If you are unable or ineligible to complete the IRS DRT you will need to submit a **2019 IRS Tax Return Transcript**. To obtain a free IRS Tax Return Transcript, go to <https://www.irs.gov/individuals/get-transcript> or call 1-800-908-9946. If you have problems obtaining an IRS Tax Return Transcript, please call 1-800-829-1040 for assistance. In most cases, the IRS DRT may be used as acceptable documentation. Please see the Verification Guide Sheet for details.
2. **Non-Tax filer:** If you and/or your parent(s) were not required to file taxes please submit a copy of the "Non-Filer Statement" located on our website (<http://financialaid.utah.edu/forms>).

**Parent:**     TAX RETURN FILER: The parent filed or will file a 2019 income tax return with the IRS.  
 TAX RETURN NON-FILER\*: The parent will not file and is not required to file a 2019 income tax return with the IRS.  
 \*Parent will be required to complete the Statement of Non-Filer and also request verification of non-filing from IRS

**Student:**     TAX RETURN FILER: The student filed or will file a 2019 income tax return with the IRS.  
 TAX RETURN NON-FILER: The student will not file and is not required to file a 2019 income tax return with the IRS.




**SECTION C – CERTIFICATION AND SIGNATURES**

**STUDENT SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**PARENT SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

 **You MUST sign and date this form. Your signature indicates that all information provided on this form is correct, and any requested documents will be provided to verify the reported amounts. Warning: if you purposely give false or misleading information on this worksheet you may be fined, sentenced to jail, or both.**

The University of Utah is an Equal Opportunity and Affirmative Action institution. For detailed information or to request a reasonable accommodation, visit <https://utah.edu/nondiscrimination>

**Group 1 Verification Guide Sheet – Dependent**

**Section A – Parent Household Information:**

**Who is considered a parent?**

A dependent student’s FAFSA must include income and other information about both of the student’s legal parents (biological or adoptive) if the parents are living together, regardless of the parents’ marital status or gender. In order to correctly fill out Section A please note how "parent" is defined within the federal financial aid context:

- If your parents are both living and married to each other, give an account of their combined household and income information.
- If your parents have divorced or separated, give an account of the household and income information of that parent with whom you lived most during the past 12 months. If you did not live with one parent more than the other, answer in terms of the parent who provided the most financial support during the past 12 months.
- If your widowed or divorced parent has remarried as of when you submit your documentation for verification, give an account of the household and income information, which includes both your parent and the person whom he/she has married.
- If your parent is widowed or single, give an account of his/her household and income information.

**Include in college:**

- Yourself, as indicated;
- Other members of your parents’ household, **if they will attend at least half time in 2021-2022 academic year**, and they are in a program that leads to a college degree or certificate.
- In college does **not** include household members who are in high school and are registered in a concurrent enrollment program.

**Section B – Income Information:**

**1. Tax Filer**

Acceptable tax forms for verification are the 2019 IRS Tax Return Transcript or tax information provided by the IRS through the Data Retrieval Tool available through your FAFSA. **Signed 1040 forms are accepted only if attempt to obtain the IRS Tax Return Transcript is unsuccessful and must be documented. Tax Account Transcript are not acceptable tax forms for verification.**

*Please note that personal identifiable information **cannot be accepted** by the University of Utah via email. This would include, but not be limited to, any tax document, social security card, driver's license, passport, citizenship document, etc. Please mail, fax or bring these documents to our office.*

For individuals with unusual circumstances, please contact the University Office of Scholarships and Financial Aid for instructions on documentation to submit. This includes individuals who were granted a filing extension by the IRS, filed an amended IRS income tax return, victims of IRS tax-related identity theft, and individuals who filed a non-IRS income tax return.

**2. Non-Tax Filer**

If you or your parent did not file 2019 taxes you must provide the institutional Non-Filer Statement form and a copy of all wage statements or W-2s received in 2019. Additional information can be found on the Non-Filer Statement form located on our website at [financialaid.utah.edu/forms](http://financialaid.utah.edu/forms).

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