STUDENT NAME: ___________________________  STUDENT ID: ___________________________

Title of Course/ Course # _____________________________/____________________________________

Note to the Instructor: Verification of this student’s attendance in your class is required to be in accordance with Federal Regulations. Verification may be by means of a class roll, an assignment, a test, or your memory of the student’s attendance. Please indicate the latest date they engaged in any academic-related activity in the course by completing the area below:

Please respond with the latest of:
1. Date the student attended your course: ____________________________
2. Date the student turned in coursework for the course: ____________________________
3. Date the student participated in an activity related to the course: ____________________________

Did not Attend ☐

Instructor’s Name: ____________________________  Title: ____________________________  Phone #: __________

Instructor’s Signature: __________________________________________________________________ Date: __________

Title of Course/ Course # _____________________________/____________________________________

Note to the Instructor: Verification of this student’s attendance in your class is required to be in accordance with Federal Regulations. Verification may be by means of a class roll, an assignment, a test, or your memory of the student’s attendance. Please indicate the latest date they engaged in any academic-related activity in the course by completing the area below:

Please respond with the latest of:
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2. Date the student turned in coursework for the course: ____________________________
3. Date the student participated in an activity related to the course: ____________________________

Did not Attend ☐

Instructor’s Name: ____________________________  Title: ____________________________  Phone #: __________

Instructor’s Signature: __________________________________________________________________ Date: __________

If you have more than two classes that require documentation, please print and complete multiple forms.

Deadline for Submission is June 1st, 2022

The University of Utah is an Equal Opportunity and Affirmative Action institution. For detailed information or to request a reasonable accommodation, visit utah.edu/nondiscrimination/

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