

Student Last Name: _____

First Name: _____

Student ID:

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Phone Number: _____

SECTION A – HOUSEHOLD INFORMATION

Your Marital Status (please check one):

- Never Married
- Legally Married or Remarried
- Divorced
- Separated
- Widowed

Include in the household:

- Yourself and your spouse (if married)
- Include children (even if they do not live with you) who will receive more than half of their support from you between July 1, 2018 and June 30, 2019. You may include any unborn children if you have medical confirmation they will be born during the school year.
- Other people who live with you and receive more than half of their support from you and will continue to receive more than half of their support from you between July 1, 2018 and June 30, 2019.

Read all of Section A above to determine who to list in your household below

FULL NAMES OF THOSE IN HOUSEHOLD	DATE OF BIRTH <small>(Month/Year)</small>	RELATIONSHIP TO STUDENT	COLLEGE <small>(if attending)</small>	WILL BE ENROLLED AT LEAST HALF TIME <small>(if attending college)</small>	
1.		SELF	UNIVERSITY OF UTAH	<input type="checkbox"/> YES	<input type="checkbox"/> NO
2.				<input type="checkbox"/> YES	<input type="checkbox"/> NO
3.				<input type="checkbox"/> YES	<input type="checkbox"/> NO
4.				<input type="checkbox"/> YES	<input type="checkbox"/> NO
5.				<input type="checkbox"/> YES	<input type="checkbox"/> NO
6.				<input type="checkbox"/> YES	<input type="checkbox"/> NO

Check here, if there are more than six family members. Attach a list with each family member's name, date of birth (month/year), relationship, college (if enrolled), and if they will be enrolled at least half time.

SECTION B – INCOME INFORMATION (Please submit student and spouse (if married) income by following the directions below)

1. **Tax filer:** If eligible, update tax information on the FAFSA using the IRS Data Retrieval Tool (DRT), if you have not already done so. If you are unable or ineligible to complete the IRS DRT you will need to submit a **2016 IRS Tax Return Transcript**. To obtain a free IRS Tax Return Transcript, go to <https://www.irs.gov/individuals/get-transcript> or call 1-800-908-9946. If you have problems obtaining an IRS Tax Return Transcript, please call 1-800-829-1040 for assistance. In most cases, the IRS DRT may be used as acceptable documentation. Please see the Verification Guide Sheet for details.

*Please note that personal identifiable information **cannot be accepted** by the University of Utah via email. This would include, but not be limited to, any tax document, social security card, driver's license, passport, citizenship document, etc. Please mail, fax or bring these documents to our office.*

2. **Non-Tax filer:** If you and/or your spouse (if married) were not required to file taxes please submit a copy of the "Non-Filer Statement" located on our website (<http://financialaid.utah.edu/forms>).


Student and Spouse:

- TAX RETURN FILER:** The student or spouse, if applicable, filed or will file a 2016 income tax return with the IRS.
- TAX RETURN NON-FILER:** Both the student and spouse, if applicable, will not file and are not required to file a 2016 income tax return with the IRS.

SECTION C – CERTIFICATION AND SIGNATURE

STUDENT SIGNATURE: _____

DATE: _____

 You **MUST** sign and date this form. Your signature indicates that all information provided on this form is correct, and any requested documents will be provided to verify the reported amounts. **Warning:** if you purposely give false or misleading information on this worksheet you may be fined, sentenced to jail, or both.

The University of Utah is an Equal Opportunity and Affirmative Action institution. For detailed information or to request a reasonable accommodation, visit <https://utah.edu/nondiscrimination>

Group 1 Verification Guide Sheet – Independent

Section A – Household Information:

Include in college:

- Yourself, as indicated;
- Other people in your household, **if they will attend at least half time during the 2018-2019 academic year**, and they are in a program that leads to a college degree or certificate.

Section B – Income Information:

Did you get married after you filed your 2016 taxes?

If you married after filing your 2016 taxes, you will have to provide income information for both you and your spouse. You will need to submit a copy of your 2016 Tax Return Transcript for both you and your spouse. If you or your spouse did NOT file taxes in 2016 and were not required to do so, you will need to submit the Non-filer Statement from our website. Both incomes must be accounted for and proof must be provided. Please ensure that your FAFSA reflects accurately both you and your spouse's income, combined AGI, and combined taxes paid.

If you were married after initially filing the 2018-2019 FAFSA, then you will need to contact the University Office of Scholarships and Financial Aid to see if you are eligible to update your marital status.

1. Tax Filer

Acceptable tax forms for verification are the 2016 IRS Tax Return Transcript or tax information provided by the IRS through the Data Retrieval Tool available through your FAFSA. **1040, 1040A, 1040EZ forms or Tax Account Transcript are not acceptable tax forms for verification.**

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For individuals with unusual circumstances, please contact the University Office of Scholarships and Financial Aid for instructions on documentation to submit. This includes individuals who were granted a filing extension by the IRS, filed an amended IRS income tax return, victims of IRS tax-related identity theft, and individuals who filed a non-IRS income tax return.

2. Non-Tax Filer

If you or your spouse did not file 2016 taxes you must provide the institutional Non-Filer Statement form a copy of all wage statements or W-2s received in 2016. Additional information can be found on the Non-Filer Statement form located on our website at financialaid.utah.edu/forms.

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