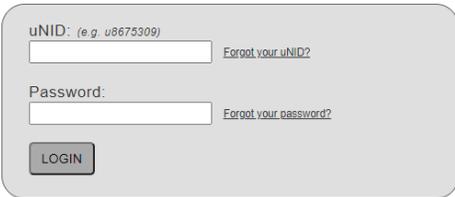


## Creating an UOSFA Secure Portal Account

Close **ALL browser windows** and click on <http://utah.studentforms.com/> in a new window browser. You can use Chrome, Microsoft Edge, Safari or Firefox. Internet Explorer is not supported browser.

- Once you click on the link, it will direct you to login page

### Login



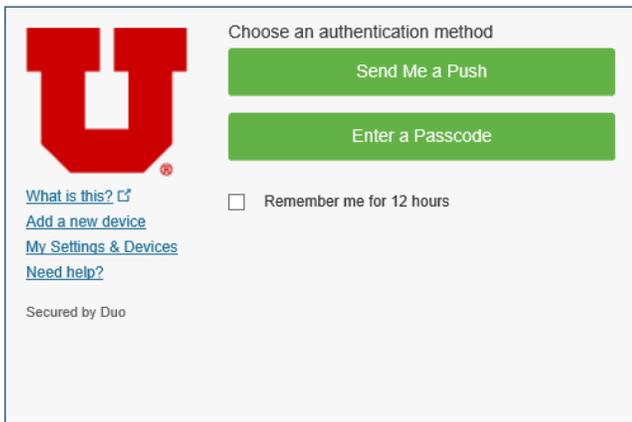
uNID: (e.g. u8675309)  
 [Forgot your uNID?](#)

Password:  
 [Forgot your password?](#)

**Caution:** Before entering your uNID or password, verify that the address in the URL bar of your browser is directing you to a University of Utah web site.

**Important security information:** This login uses cookies to provide access to the site you requested and to other protected University of Utah websites. For your security, log out of the services you are using and exit your browser when you have finished your session. Some browsers, including Google Chrome, retain cookie information by default even after you close your browser. Review your browser's support documentation to set your browser to clear cookies automatically upon exit. [Instructions for Google Chrome](#)

- Login by using your University student ID (u0000000) and CIS password
- Complete the two-factor authentication step DUO, if applicable





Choose an authentication method

Remember me for 12 hours

[What is this? ↗](#)  
[Add a new device](#)  
[My Settings & Devices](#)  
[Need help?](#)

Secured by Duo

## Create Your Account

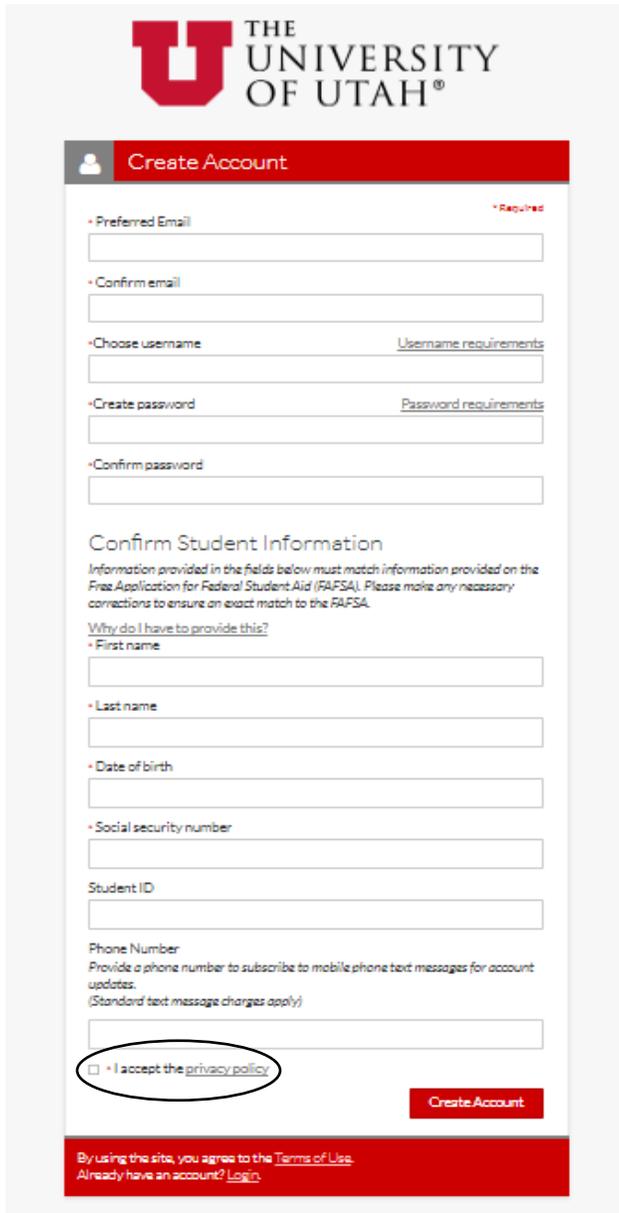
This is a one-time account creation. You will be asked for some basic information when creating your account. This information is used to validate your identity so that electronic signatures can be used on future forms.

- **First Name, Last Name, Date of Birth and SSN** must match the FAFSA in UOSFA's Secure Portal. First and Last Name (pulled in from CIS login) should not be changed unless it does not exactly match the FAFSA. The FAFSA limits the last name to 16 characters and the first name to 12 characters.
- Preferred email defaults to your Utah email address (pulled in from Umail login) unless you provide a different email address for us to send messages to you within the UOSFA Secure Portal.
- Phone Number, if provided, will only be used to send financial aid related text messages.

- Click on 'Create Account' button



- Enter/confirm your student information

The image shows a screenshot of the "Create Account" page for The University of Utah. At the top left is the university's logo, a red "U" with "THE UNIVERSITY OF UTAH®" to its right. Below the logo is a red header bar with a white user icon and the text "Create Account". The form contains several input fields: "Preferred Email" (marked as required), "Confirm email", "Choose username" (with a link to "Username requirements"), "Create password" (with a link to "Password requirements"), and "Confirm password". Below these is a section titled "Confirm Student Information" with a note: "Information provided in the fields below must match information provided on the Free Application for Federal Student Aid (FAFSA). Please make any necessary corrections to ensure an exact match to the FAFSA." Underneath is a link "Why do I have to provide this?". The fields include "First name", "Last name", "Date of birth", "Social security number", "Student ID", and "Phone Number" (with a note: "Provide a phone number to subscribe to mobile phone text messages for account updates. (Standard text message charges apply)"). At the bottom of the form is a checkbox labeled "I accept the privacy policy" which is circled in black. A red "Create Account" button is located at the bottom right of the form area. A red footer bar at the very bottom contains the text: "By using the site, you agree to the Terms of Use. Already have an account? Login."

- Click 'Create Account' button

Once you have created the account, you will be able to view your tasks if applicable

**Contact Information:** <https://financialaid.utah.edu/contact-us.php>